

## Recruitment European Evaluator

### Evaluation of the ERASMUS+ sport project

“Empower Diverse Youth – Build up Youth Participation and Inclusion in Sport Organisations (SPIN Youth)”, Project Number „101134785 – SPIN Youth“;

Project Duration: 1 January 2024 – 30 June 2026 (30 months)

### Summary

*Appointment of an international evaluator for the execution of the evaluation of the European Commission funded project “Empower Diverse Youth – Build up Youth Participation and Inclusion in Sport Organisations (SPIN Youth)” according to the guidelines laid out by the European Commission.*

*The project is implemented by [Vienna Institute for International Dialogue and Cooperation](#) (VIDC, Austria, lead agency). Partners in the project are:*

- [Unione Italiana Sport Per tutti](#) (UISP, Italy)
- [Liikkukaa – Sport for All](#) (Finland)
- [Football Association of Ireland](#) (FAI, Ireland)
- [Camino](#) (Germany)
- [Igrajmo Zajedno Inicijativa](#) (Bosnia and Herzegovina)
- [Huis voor Beweging](#) (The Netherlands)
- [Sindicato dos Jogadores Profissionais de Futebol](#) (SJPF, Portugal)

### Output of the Evaluation

An evaluation report (max. 30 pages, English, digital) and executive summary (max. 3 pages, digital)

### Delivery of the Report

Inception Report: April 2025

Final Report: 30 June 2026

### The evaluator should meet the following requirements:

- Being independent from the organisations implementing the project
- Being experienced in evaluations of awareness raising/advocacy/campaigning projects or similar projects/actions in the field of sport and anti-discrimination
- Being fluent in English and able to write the evaluation report in decent English

### Evaluating of the project outcomes:

An external evaluation will be commissioned to work on central modules of the project over the entire project period. All 5 workstreams (**see page 5**) are to be observed by the methodology of external evaluation. Taking as reference the guidance from the European Commission for the evaluation of projects, a **participatory evaluation approach** should be employed.

More general information about the project is available here:

<https://www.fairplay.or.at/en/projects/spin-youth>

The following evaluation objectives are established:

- i) Assessment of the objectives to be achieved by the project.
- ii) Assessment of the operational objectives anticipated by the planned actions/activities.
- iii) Assessment of the added value for grassroots sports and youth with diverse background (impact of actions).

Relevance, adequacy/effectiveness, and impact/efficiency are considered as evaluation criteria for the planned actions, with a view to the main achievements of the SPIN Youth project objectives.

For the operationalization of the evaluation criteria, the following is considered:

- **Relevance of the implementation of designed actions.** The specific objectives of each workstream and the extent to which each one contributed to the achievement of the overall objective of the “SPIN Youth” project, that is **to increase the participation of young people with diverse backgrounds in sport, both active and in non-playing positions, and contribute to the creation of inclusive, discrimination-free sport environments.**
- **Adequacy and efficacy of the designed workstream actions in achieving the desired or expected results** for each one; the extent to which each action was suited to the operational aims defined for each workstream.
- **Impact and efficiency of the “SPIN Youth” project results.** These evaluation criteria concern various aspects of how the resources are transformed into the intended results and could be achieved by the assessment of resources and trainings.

Proposals for an evaluation concept are asked to include the collection of the following information:

- i) Interviews among the project partners to collect data about the implementation of each phase by workstream actions (empirical material collected, methodologies, results, outputs, and recommendations; online tools, events, organisations, and participants/stakeholders involved, media impact, and dissemination of information, etc.).
- ii) (Online) Attendance and observation of activities and interviews with target groups, especially the respective youth panel as well as grassroots clubs and initiatives to provide feedback on the impact of measures and suitability.
- iii) (Online) Questionnaire survey conducted among target groups (youth panels, sport clubs/migrants/initiatives at the base/participants/stakeholders) for each of the planned milestone events to gain feedback (“feedback forms”).
- iv) Qualitative analysis of gained knowledge/experiences: Assessment of need in the field, research, training tools, publications to raise awareness and training tools to enhance institutional inclusion of youth with diverse backgrounds.

Ensure any relevant guidance from the European Commission, including that relating to structure and content of the evaluation is followed.

**The evaluator can expect the following from the project implementing partners:**

- Liaising with the evaluator in person (Kick-off meeting, 7-9 February 2024, Vienna, Austria) and online (via Zoom, MS Teams, or Skype)
- Supporting the evaluator to develop a plan of action
- Providing opportunities for interviews with project partners and participants
- Sharing feedback forms/online questionnaire among stakeholders and beneficiaries
- Providing access to venues and local travel arrangements
- Providing evidence and monitoring data
- Providing contacts for interviews
- Assistance in editing the final evaluation report

### **Preliminary time frame and evaluation tasks**

The project period runs from 1 January 2024 to 30 June 2026

Project lead VIDC will confirm/update dates as per the actual project schedule.

<b>Date</b>	<b>M&amp;E activity</b>
<b>7-9 February 2024</b>	<b>Kick-off meeting SPIN Youth in Vienna</b> <i>In loco</i> : presenting the evaluation outline and process to partners
August 2024	Design of an evaluation questionnaire for the European Youth Academy in Rome
September 2024	<i>In loco</i> : monitoring of European Youth Training Academy (EYTA), Rome, Italy
October 2024	<ul style="list-style-type: none"> <li>- Design of an evaluation questionnaire for online follow-up meetings with the youth and sport leaders (participants of EYTA)</li> <li>- Design of an evaluation questionnaire for youth panels in project countries</li> </ul>
September 2024 – September 2025	<ul style="list-style-type: none"> <li>- Monitoring of 1 (out of 3) online follow-up meeting with the youth and sport leaders (participants of EYTA)</li> <li>- Monitoring of selected youth panel meetings/sessions (depending on mode of meeting – online, in-person – and language accessibility)</li> </ul>
<b>April 2025</b>	<b>Evaluation Inception Report (format TBD)</b>  Including evaluation of main intellectual outputs of the project so far: <ul style="list-style-type: none"> <li>- European Youth Training Academy (incl. curriculum)</li> <li>- Guidelines to conduct an action research</li> </ul>
May 2025 onwards	Evaluation of 4 (out of 8) different action research summary reports from 4 different project countries.
September 2025	<i>In loco (TBD)</i> : monitoring of youth-led action plan activities and events in 1 project country (TBD), preferably during European Week of Sport (EWoS) 2025
2 <sup>nd</sup> quarter 2026 (Date TBD)	<ul style="list-style-type: none"> <li>- <i>In loco</i>: monitoring of European Networking Conference (Lisbon)</li> <li>- Presenting outline of Final Evaluation Report at project closing meeting (Lisbon)</li> </ul>

<b>30 June 2026</b>	<b>Final Evaluation Report</b> (approx. 30 pages, English, digital)  Including main intellectual outputs of the project, see above, Inception Report, plus: <ul style="list-style-type: none"> <li>- Manual on setting up and working with youth panels</li> <li>- Report paper: analysis of results of action research</li> <li>- Report on youth-led action plans (incl. 1 event during EWoS 2025)</li> <li>- Youth Inclusion Self-Assessment Tool</li> <li>- Youth expansion of SPIN exhibition “[In]visible - Herstories of Minority and Migrant Women in Sport”</li> <li>- Guide on young players and athletes as inclusion role models</li> <li>- Digital Toolbox for Youth Engagement in Sport</li> <li>- Short video on empowering diverse young people in sport (interviews/Lisbon conference report)</li>   <li>- External communication, PR &amp; dissemination (incl. brochure, info material, website etc.) of SPIN Youth project</li> <li>- Project coordination, management, and internal communication</li> </ul>
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**Honorarium (contract work, including taxes):** 8.000 Euros.

The honorarium includes individual travel and subsistence costs to attend at least 2 partner meetings or events for monitoring in loco (Kick-off Vienna, February 2024; European Youth Training Academy, Rome, September 2024; Networking Conference Lisbon, 2<sup>nd</sup> quarter 2026). If necessary, additional travel and subsistence costs may be covered by VIDC, if so, they will be reimbursed based on real costs.

**Application procedure:**

Your application for this contract should include:

- Two pages outlining the concept for the evaluation, how you intend to carry out the evaluation (evaluation proposal)
- A Curriculum Vitae

Please send your application via e-mail (see contact below) by 5 January 2024 to. Applicants shall be informed about the decision no later than 15 January 2024.

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## SPIN Youth work packages

### **Work Package 1: Project Management and Coordination Activities**

Responsible partner: VIDC

- 1.1 Overall Coordination
- 1.2 Transnational Partner Meetings

### **Work Package 2: Empowerment and Capacity Building of Young People with Diverse Backgrounds**

Responsible partners: UISP & Huis voor Beweging (HvB)

- 2.1 European Youth Training Academy
- 2.2 Follow-up Online Meetings

### **Work Package 3: Participation, Barriers and Needs of Diverse Youth in Sports: Youth Panels and Youth-led Action Research**

Responsible partners: Camino & HvB

- 3.1 Establishing Youth Panels (HvB)
- 3.2 Implementing Action Research (Camino)
- 3.3 Report Paper: Analysis of Results of Action Researches (Camino)

### **Work Package 4: Youth Co-creation of Sport Inclusion Activities**

Responsible partner: FAI

- 4.1 Elaborating and Designing Youth-led Action Plans (FAI)
- 4.2 Piloting Action Plans: Implementing Activities and Events (VIDC with FAI, IZI, Liikkukaa and other partners)

### **Work Package 5: Raising Awareness and Dissemination**

Responsible partner: SJPF & VIDC

- 5.1 External Communication and Dissemination (VIDC)
- 5.2 Young Players as inclusion role models (SJPF)
- 5.3 Digital Toolbox for Youth Engagement in Sport (VIDC)
- 5.4 European Networking Conference "Sport Inclusion and Empowerment of Young People with Diverse Backgrounds" (SJPF)